

UNC Charlotte Office of Student Financial Aid

2009-2010 Satisfactory Academic Progress (SAP) Appeal Information:

In order to be considered for financial aid at UNC Charlotte, students must meet certain standards of academic progress as described in the Satisfactory Academic Progress (SAP) policy available online at <http://www.finaid.uncc.edu/SAP.html>. These standards include a minimum cumulative UNCC grade point average, a minimum credit hour completion rate of UNCC attempted credit hours, and the completion of a degree within a maximum timeframe.

Please visit our web site to review the SAP policy requirements. If you do not meet any one of the requirements outlined in the SAP Policy, you will not be eligible for financial aid for future semesters. You are responsible for monitoring your own academic progress each year and be familiar with this policy that may affect your eligibility for financial aid. Academic Progress is reviewed automatically at the end of each spring semester.

If you lose your financial aid eligibility at the end of the spring semester, **you must submit this appeal form to the Office of Student Financial Aid by the published deadlines in order to request a reconsideration of your eligibility**. Otherwise, you will have one year until the end of the following spring semester when your academic progress will be reviewed again.

Students who become readmitted to UNC Charlotte under a forgiveness policy **do not** automatically regain financial aid eligibility and are required to submit this appeal form for reconsideration.

SUMMARY OF SAP REQUIREMENTS

Cumulative Grade Point Average:

- ❖ Students who have attempted fewer than 60 credits must have a cumulative GPA of 1.8
- ❖ Student who have attempted 60 or more credits must have a cumulative GPA of 2.0
- ❖ Graduate students must meet the GPA requirements outlined by the Graduate School.

Minimum Credit Hour Completion:

- ❖ All students must earn at least two-thirds (or 66.6%) of their total attempted credit hours. Only credit hours attempted at UNC Charlotte are considered. Transfer credits are not included.

Maximum Hours for Financial Aid:

- ❖ Students can receive financial aid for up to 150% of the credit hours required for degree completion. All credit hours attempted (including transfer credits) are counted.
- ❖ Most undergraduate programs require 120 credits to earn a degree. Students can receive aid for up to 180 credits.
- ❖ Graduate students are subject to the requirements outlined by the Graduate School.

Send completed appeal form with supporting documentation to:

Office of Student Financial Aid
University of North Carolina at Charlotte
9201 University City Blvd
Charlotte, NC 28223-0001
FAX: (704) 687-3132

2009-2010 Satisfactory Academic Progress Appeal

Please allow at least **4 weeks** for appeals to be reviewed. Incomplete appeals will **not be reviewed**. Appeal decisions are provided online on the student's Banner Self-Service account. Students should check their appeal status online under "Overall Status of Financial Aid" and "Active Messages" for information regarding the appeal decision.

Student Name: _____ UNCC Student ID: 800 _____
Last First Middle

Telephone: _____ Email: _____

Address: _____

STEP ONE: Select the semester for which you are requesting reconsideration. Note the deadline dates below.

<input type="checkbox"/> Summer 2009 DEADLINE: May 27, 2009	<input type="checkbox"/> Fall 2009 DEADLINE: August 31, 2009	<input type="checkbox"/> Spring 2010 DEADLINE: January 18, 2010
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STEP TWO: Check one of the following statements:

- I had circumstances beyond my control that directly affected my academic progress. Please consider my attached explanation and supporting documentation.

REQUIRED DOCUMENTATION:

Attach a typed explanation of your circumstances. Your explanation must:

- State how your circumstances directly affected your academic progress during your attendance at UNC Charlotte.
- Explain how you have resolved your circumstances.
- Describe the steps that you are taking to improve your academic record.
- **Provide supporting documentation** (for example: a signed letter from your doctor, counselor, employer, and/or professor or any other documents that will support the information in your appeal).

- After completing additional credits at UNCC, I have now met all three of the SAP standards and I am requesting a reevaluation of my academic progress.

STEP THREE:

By signing this form I certify that I have read the UNC Charlotte Satisfactory Academic Progress (SAP) policy and that the information I have provided is accurate and complete. I understand that submission of a SAP appeal does not guarantee reinstatement of aid eligibility. I understand that I am responsible for making necessary payment arrangements for any charges I owe the University regardless of the outcome of my appeal. **If I choose not to attend UNC Charlotte, I understand it is my responsibility to officially withdraw from my registered classes by the established deadlines.**

Student Signature: _____ Date: _____

FOR OFFICE USE ONLY: Authorized Signature: _____ Date: _____

Approved for term: _____ Incomplete: _____ Denied: _____