



Transient Study - Financial Aid Request Form

This form is to be completed by students applying for financial aid who are also taking courses at another college as a transient or visiting student. The courses taken at another college must be approved for transfer back to UNC Charlotte for consideration.

You must meet the following conditions in order to complete this form:

- Be an undergraduate student
- Be an active student (currently enrolled at UNC Charlotte)
- Be a degree-seeking student

Section 1 – Personal Information

Name _____ SSN _____ UNCC Student ID# 800 _____
 (Last, First, MI)

Phone # _____ Email _____

Term and year when course(s) will be completed. Please select only one: Fall Spring Summer 20____

Section 2 – “Host” School Information

I will register for _____ credit hours at the college or university named below as my “Host” school

Host/Transient School Information:

Name _____ Phone # _____
 Address _____ Fax # _____
 Address _____ Financial Aid Contact Name _____

List the courses you intend to take. The courses and credits listed **MUST** match the courses indicated on the *Permit for Transient Study Form*

Transient Study Course Name	Number of Credits

Section 3 – Additional Required Documentation

- _____(initial) I have attached a copy of my approved *Permit for Transient Study* from the UNC Charlotte Registrar’s Office
 _____(initial) I have attached a copy of my class schedule from my Host/Transient school
 _____(initial) I have attached a copy of my billing statement and/or paid receipt from my Host/Transient school

Section 4 – Acknowledgement

The information provided above is true and complete to the best of my knowledge. I have read and understand the *Transient Study – Financial Aid Guidelines* and I agree to notify the UNC Charlotte Financial Aid Office of any changes in my enrollment to the courses proposed above. I agree to use all Title IV assistance for educational expenses. I also understand that it is my responsibility to have my final grades submitted to the Registrar following my transient study by the scheduled deadlines:

- a. Fall Semester – Deadline to submit grades: March 31
- b. Spring Semester – Deadline to submit grades: July 31
- c. Summer Semester – Deadline to submit grades: September 30

Student Signature _____ Date _____

Transient Study - Financial Aid Guidelines

1. UNC Charlotte degree-seeking students wishing to receive financial aid, who are also taking courses at another college as a transient or visiting student, must complete a *Transient Study Financial Aid Request Form*. This form is in the Registrar's Office.
2. *Transient Study Financial Aid Request Forms* will not be accepted by the Office of Student Financial Aid unless the form is completed in full and includes all supporting documentation listed in Section 3 of the form.
3. Once the *Transient Study Financial Aid Request Form* is approved, the Office of Student Financial Aid will send the host/transient school a *Consortium Agreement* which the school must complete verifying the student's enrollment. If the host/transient school does not return the *Consortium Agreement*, it will be the student's responsibility to obtain the completed *Consortium Agreement* from the host/transient school.
4. It is understood that the student is responsible for paying fees owed to the Host Institution. All financial aid will be disbursed directly to the student's UNC Charlotte account after a completed *Consortium Agreement* is received. Students can only receive financial aid for the credit hours enrolled at UNC Charlotte and those courses listed and approved on the *Permit for Transient Study* form.
5. Students must adhere to the financial aid awarding conditions stated on the Office of Financial Aid website <http://finaid.uncc.edu/receiving-your-aid/terms-and-conditions>.
6. It is the student's responsibility to submit an official transcript from the host school, showing posted grades for the term by the scheduled deadlines. If transcripts are not received, financial aid may be canceled for that term, and future requests will be denied.